

DEPOSIT RECONCILIATION SHEET

EVENT DATE: _____

EVENT/PURPOSE: _____

DEPOSIT DATE: _____

SITE: _____

1ST COUNTER	
	AMOUNT OF
CHECKS	\$ _____
BILLS	
HUNDREDS	\$ _____
FIFTIES	\$ _____
TWENTIES	\$ _____
TENS	\$ _____
FIVES	\$ _____
ONES	\$ _____
TWOS	\$ _____
COINS	
QUARTERS	\$ _____
DIMES	\$ _____
NICKELS	\$ _____
PENNIES	\$ _____
DOLLARS	\$ _____
HALF DOLLARS	\$ _____
TOTAL COUNTED	\$ _____

2ND COUNTER	
	AMOUNT OF
CHECKS	\$ _____
BILLS	
HUNDREDS	\$ _____
FIFTIES	\$ _____
TWENTIES	\$ _____
TENS	\$ _____
FIVES	\$ _____
ONES	\$ _____
TWOS	\$ _____
COINS	
QUARTERS	\$ _____
DIMES	\$ _____
NICKELS	\$ _____
PENNIES	\$ _____
DOLLARS	\$ _____
HALF DOLLARS	\$ _____
TOTAL COUNTED	\$ _____

CALCULATIONS FOR NUMBER OF TICKETS SOLD - ADMISSIONS ONLY

NEXT TICKET NUMBER AFTER
LAST TICKET SOLD _____

1ST TICKET NUMBER SOLD _____

NUMBER OF TICKETS SOLD _____

PRICE PER TICKET X \$5.00 _____

TOTAL TICKET SALES \$ _____

START UP MONEY

TOTAL MONEY COUNTED _____

LESS START UP MONEY _____

PROFIT _____

TEACHER/SPONSOR USE

ACCOUNT # _____ BOOK # _____

RECEIPT NUMBERS _____ THROUGH _____

1ST COUNTER/Date _____

2ND COUNTER/Date _____

OFFICE COUNTER/Date _____