

**DUNCAN PUBLIC SCHOOLS
ACTIVITY FUNDS - PROFIT AND LOSS STATEMENT**

**** THIS FORM IS TO BE COMPLETED AT THE END OF EACH FUND RAISER AND SENT TO YOUR FINANCIAL CLERK. ****

ACCOUNT NAME/NUMBER:	FUND RAISER ACTIVITY:
SPONSOR:	ACTIVITY DATE(S) :

DEPOSITS

DEPOSIT DATE	BEGINNING RECEIPT #	ENDING RECEIPT #	DEPOSIT AMOUNT
TOTAL OF ALL DEPOSITS			

PAYMENTS

PO NUMBER	VENDOR	AMOUNT TO PAY
TOTAL OF ALL PAYMENTS		

LOSSES

# OF ITEMS UNSOLD, LOST OR DAMAGED	REASON FOR LOSS ON ITEMS	VALUE OF ITEMS UNSOLD, LOST OR DAMAGED
TOTAL OF ALL LOSSES		

"This information provided is true and correct to the best of my knowledge."

Sponsor's Signature: _____ Date: _____